

## **School Rules**

- 1. Each student must carry homework diary to school every day.
- 2. Student should affix his/her photograph and write the required information, duly signed by a parent, in the space provided for in the diary.
- 3. Students who come to school on their own should reach the school before School timings.
- 4. Students are not allowed to bring mobile phone to school. If they do so, it will be confiscated.
- 5. Changing of classrooms between periods should be done in an orderly manner and silently. Students should not unnecessarily leave their class at the end of every period.
- 6. Students should be habitually clean and always neatly dressed. The school uniform should be worn on all working days and for all school functions. Students who are slovenly dressed or not in uniform will be sent home. Use of hair gel is not allowed. Wearing low waist trousers is forbidden.
- 7. All boys (except Sikhs) must keep their hair short. Girls must tie their hair neatly with a white band.
- 8. No books (other than text books or library books), magazines or paper should be brought to the school.
- 9. Lending or borrowing of money or other articles is not allowed.
- Students who come to school escorted should never leave before the escort arrives. In case of delay, they should report to the school
  office.
- 11. Office Bearers will wear their respective badges daily.
- 12. Students are expected to respect school property. No student should damage any school furniture, write or draw anything on the walls or in any way damage things belonging to others.
- 13. Suraj School students should invariably be polite wherever they go. They should always remember that the school is judged by their conduct. They should greet their teachers when they meet them. Bullying and use of foul language are punishable offences.
- 14. The school is not responsible for goods lost. It is not advisable to bring valuable articles (like expensive watches or fountain pens) to school.
- 15. Suraj provides education from Nursery to Class XII. Therefore, it is expected that the juniors be treated with love and affection, while the juniors show all respect to their seniors. There should be perfect harmony between the day scholars and boarders.
- 16. Fees can be paid by cheque/draft/cash within the stipulated time.
- 17. No student shall indulge in any of the following practices, namely: Writing on the shirts or uniform, Spitting in or near the school building, Smoking, Any form of gambling, Use of drugs or intoxicants, except on prescription by a registered medical practitioner, Rowdyism and rude behaviour, Use of violence in any form, Casteism, communalism or untouchability in any form, Bursting crackers or throwing colour on one another/or painting faces within the school premises, Under no condition is a student permitted to bring a mobile telephone to the school. If confiscated, it will not be returned.
- 18. Students indulging in aggressive or violent behavior, will not be allowed to travel by school bus. They will be picked and dropped to school by their parents.
- 19. Students should not join other students in violent, destructive activities or they will be subjected to punishment.
- 20. Students will not instigate other co-students or juniors to indulge in any misbehavior or any form of anti-school activity which will bring disrepute to the school and could spoil the career of the concerned student.
- 21. Students will not boycott the orders, directions and instructions given to them by the school authorities.
- 22. Students using unfair means during examination will face disciplinary action as decided by the school authorities.
- 23. Students who fail in two subjects will not be promoted to the next class.
- 24. Students who fail in one subject may be allowed a compartment for re-appearing in the subject, subject to his previous result in terminal exams.
- 25. A student will not cooperate or indulge in any act of violence committed by other students which will harm any student physically or mentally.
- 26. Students will not do anything to disturb the principles and norms of school discipline.
- 27. School rules can be changed without prior notice or reason.
- 28. No attendance would be given to a student during period of suspension.
- 29. It is compulsory for all students to complete 80% attendance.